



## Guidelines to Contributors

*Manuscripts of Articles are to be sent to Dr. Vishal R. Tandon, Editor-in-Chief,  
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Manuscripts submitted for publication in this journal should not have been published/accepted for publication elsewhere and should be accompanied by a covering letter by the corresponding author.

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### Preparation of Manuscripts

1. Manuscripts should be submitted in English in a computer disks. Describe the software used, the type of computer and any special (non-keyboard) characters used. Disks will not be returned to Authors. Submission by e-mail is compulsory.
2. Two good quality copies of manuscript on white bond paper of size 22 cm × 28 cm (A4 size) are required. They should be neatly typed on one side only with double spacing and liberal margins (5 cm above & on left). The version of disc and written manuscript should be the same.
3. Pages are to be numbered serially and separate pages should be used for Title & Short Title, Abstract, Key words, Text and Acknowledgements, References, individual Tables & Legends.
4. The title page should contain : (i) Short and indexable title (ii) Name and designation of authors (iii) Name and mailing address of corresponding author.
5. There should be a brief abstract of the whole article within 200-250 words. Below the abstract 3–5 key words should help in indexing the article.
6. Text should include Introduction, Material and Methods, Results and Discussion. The subheadings however are not mandatory. Actual methods and procedures are to be detailed and supported by References. Submit CONSORT statement while reporting RCT. Standard abbreviations are accepted, actual units of measurement should be in metric or SI units and the text should either be in American or British style with a uniform pattern followed throughout the manuscript.
7. Photographs and disks should be sent in a heavy paper envelope to avoid damage/bending during mail handling.

### Tables, Figures, Illustrations

1. They are to be cited in order in the text.
2. Each table should be in a separate sheet and numbered, legends should be typed on the same sheet.
3. Standard plain drawings in black & white Indian ink on white paper are to be used for graphs, chart, diagrams & line diagrams.
4. Miniature photographs of x-rays, scans, tracings and black & white clinical photographs should be numbered and carry the Fig. No., title of article and arrow marking the top in the back and for coloured illustrations authors have to bear the cost of printing.
5. Legends for figures and illustrations should be typed and double spaced on a separate sheet.

### Reprints

Reprints have to be ordered in advance and the contributors have to bear the necessary cost, fixed from time to time by the Editorial Board.

### References

1. References are to be completed at the end of the article and to be numbered according to the citation in the text.
2. Vancouver system is to be followed in preparing the references. The abbreviation of the titles of the journals should conform to those used in Index medicus and Excerpta medica.
3. Number of references should be reasonable & verified by the authors.

### Examples of correct form of references

1. **Journal Article, single author** - Pena A. The surgical management of persistent cloaca : Results in 54 patients treated with posterior sagittal anorectoplasty. *J Pediatr Surg* 1989 ; 24 : 590–98.
2. **Journal Article, more than 6 authors** - Nakayama DK, Synder HM, Schanter L. *et al.* Posterior sagittal exposure for reconstructive surgery for cloacal anomaly. *J Pediatr Surg* 1987 ; 22 : 588–92.
3. **Corporate Authors** - Nutrition sub-committee of the Indian Academy of Pediatrics. Report of convener. *Ind Pediatr* 1972 ; 9 : 360.
4. **Article in Press** - Digray NC, Mengi Y, Goswamy HL. Hydrocephalus in children. Analysis of 50 cases. *JK Practitioner* 1998 (in press).
5. **Monographs** - Chatterjee SK. Anorectal malformations. A surgeon's experience. Delhi Oxford Univ. Press. 1991 ; 125–40.
6. **Chapter in the Book** - Tooley WH. Bronchiolitis. In : Rudolph AM, Rudolph CF (eds.) *Rudolph's Pediatrics*, 19th Edn. : Appleton and Lange, California. 1991 ; pp. 1520–21.
7. **Presentation in the meeting** - Goswamy HL, Mengi Y, Digray NC. Organisation of Trauma Care. Presented at the meeting of North Chapter of ASI at Jammu, J&K–India, Oct. 24–25, 1998.